WOODSIDE ACADEMY

24th November 2020

Dear Parents & Carers,

Google Classroom information and user guide

Each child has been set up with an account to access home learning. Please find attached a Woodside Google Classroom Parent Student User guide and a child friendly version in Communicate and Print. Both these guides can also be found on the school website https://woodside.bexley.sch.uk/learning-from-home

Google Classroom may be accessed through a free App either

- on the Apple Store or Google Play

- on both Apple and Android devices

- through the internet on laptops or desktops.

Quick Guide

✓ If you are accessing Google Classroom on a laptop or desktop, type in www.classroom.google.com into the address bar.

✓ Children will see a login screen. They need to enter their username (……….@bwf.education) on the first screen and press 'next'.

✓ Their own account consists of their first name, a full stop and then their surname, followed by @bwf.education. For example, if your name is Sarah Jones, the log in would be sarah.jones@bwf.education.

✓ Now they need to enter their password.

✓ The password has been set as WoodsideWay1. Google will ask you to change this password on your child's first log in. You need to write your child's new password in their contact book.

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✓ Teachers will be continually adding learning activities to your child's class page. Please log in regularly to access the most up to date information.

✓ There is an opportunity to provide feedback online. Please remind your child that this needs to be appropriate. Teachers will also be phoning you and your child . Work set can be discussed.

We hope that your child enjoys engaging with this learning platform as they are learning from home.

Kind Regards

Woodside Academy