



Dear Parents and Carers,

16th March 2020

I am writing to update you with measures that we are taking in school to make sure that we are keeping our children safe while we all get used to managing the Coronavirus outbreak.

For some weeks, we have been following strict hand-washing and personal hygiene measures, in addition to rigorous cleaning routines. These will continue.

We will be suspending local trips and visits including:

- Weekly swimming trips (primary only)
- Community visits including shopping and library trips
- Weekly college link visits
- Sporting events.

We have also made the decision to postpone parents evening which is scheduled to take place on Wednesday 1st April. This will be deferred to the Summer term.

Annual review meetings will continue to take place and we request all visitors to wash their hands/use sanitiser on entry and exit to these important meetings.

Until we are informed otherwise by the government, Woodside will remain open and we will be doing all that we can to follow familiar routines and structures to best meet the needs of all of the children and young people.

Teachers have been supporting the children and providing reassurance where necessary. I enclose a social story™ guide to the pandemic which you may find helpful to use at home if your child is worried.

If your child is unwell with a new, continuous cough or a high temperature, then please keep them at home and do not send them to school to avoid spreading the infection to others. Otherwise they should attend school as normal. If you are worried about your child or a member of your family, then please call 111 and use your own judgement to decide what action to take.

If your child is absent from school, then please notify the office on 01322 350123, explaining the reason for the absence.

I would like to thank you for your ongoing support and vigilance.

We intend to communicate on this matter more regularly via a daily parentmail and of course, we will inform you of any changes which may affect you or your child as soon as we are made aware of developments.

Yours faithfully

Kathryn Freame
Head of School