



27th September 2022

Dear Parents/Carers,

Re: Meet the Teacher session

I am pleased to invite you to attend a session to meet your child's class teacher. This will be taking place on **Wednesday 5th October 2022 from 3.15 - 4pm.**

This is an opportunity for you to see your child's classroom, look at some of the work on display, hear about the routines of the day and to find out about some of the work the class will be completing this year. Due to the nature of this session, staff are unable to deal with any specific issues so please do let the teacher know if there are any issues and these can be addressed separately. As you are aware, there is also an academic review day on 7th November where you will have an individual appointment with the teacher in order to discuss your child's progress.

I recognise this meeting will be very close to the end of the school day and whilst you will be able to bring your child to this session, please note that only the class teacher will be in the session so you will need to be responsible for ensuring your child is safe and as calm as possible. If there is the possibility of your child not being in attendance, this may be beneficial in order to allow you to make the most of the session. If children will be staying and not traveling home on transport, you will need to inform the travel company and ourselves so the child does not make their way to a pick-up point where they will not be collected. Information can be passed to the school via a note in the child's planner.

I hope you are able to join us and look forward to welcoming you into the school.

Yours faithfully

Miss T Corcoran
Deputy Head Teacher