



Dear Parents and Carers,

15<sup>th</sup> October 2020

**Woodside Academy Pupil Progress Review Day - Tuesday 3rd November 2020**

I am writing with details of the progress Review Day on Tuesday 3rd November.

This is an opportunity for you to have a more detailed discussion with your child's teacher about how your child has settled into school and to agree specific targets for learning as we work together to ensure the best educational opportunities for your child.

You will soon be contacted by your class teacher to make a telephone appointment which will take place during the day on Tuesday 3rd November. Each appointment is expected to last 15 minutes.

During the appointment you will be able to share your views and teachers will discuss and agree with you, your child's Personalised Learning Plan (PLP) and Positive Behaviour Support (PBS) plan. These documents will be sent out to you **before** the half term break so that you have the chance to read them before your meeting.

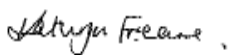
A Personalised Learning Plan (PLP) is a document which helps us to identify the targets your child is working towards in their academic learning and their life skills. It is linked to their EHCP. The PLP is reviewed and new targets are set twice each academic year. The PLPs are used every day to clearly identify the next steps in each child's learning.

A Positive Behaviour Support (PBS) plan provides the school team working with your child, a step-by-step guide to help understand and manage behaviour for learning. All of our strategies are proactive and follow a positive approach using positive language, positive interaction and positive (ASD) strategies where appropriate. PBS plans are working documents which are regularly reviewed as each child grows and develops new skills.

I have attached blank templates for your reference so that you can see what to expect. Each of these documents is personalised to each individual child. For the Progress Review Day we will also be sending home one learning activity and one family activity linked to school events next term.

When this day was scheduled in place of the more traditional parents evening, we had fully intended for it to be a face-to-face event and were hoping to welcome all families into the school. However, developments with the virus have made this impossible this year and we must prioritise everyone's safety. Despite this necessary adjustment, this really is an opportunity for us to work together and we are keen to hear your views on your child's return to school, their progress and the next steps in their learning.

Yours sincerely



**Mrs K Freame**

Head of School