Google Classroom - Parent and student user guide
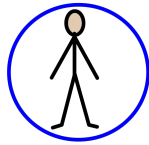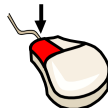
1

1. Go to www.classroom.google.com or follow this link.

If necessary click on Go to classroom.

2

2. Enter your user name firstname,surname and

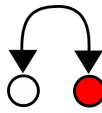email log in @bwf.education

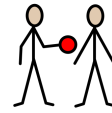For example sarah.james@bwf.education
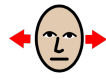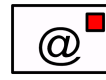
No spaces or capital letters. If your childs log in
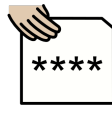
doesn't work then please email the school office.
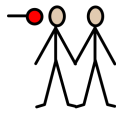
3

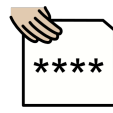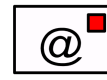3. Enter your password. If your child can not remember
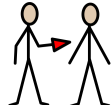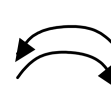
their password, Please email the school office.

It may prompt you to reenter or change your password.
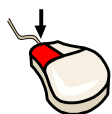
Please follow the instructions on the screen.

4

4. Enter your class.

5

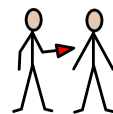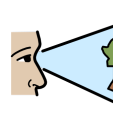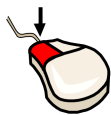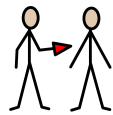5. Click on Classwork. You will find all work assigned.
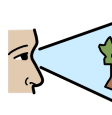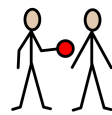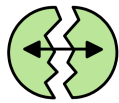
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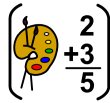
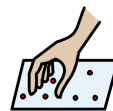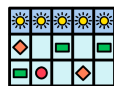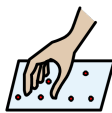6. Click classwork. You will find your work separated into subjects, dated files or areas. please follow the instructions and select the appropriate work for each day.
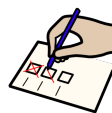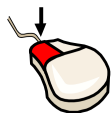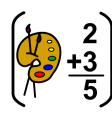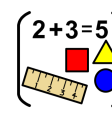
7

7. Select the task you need to complete by clicking on the name of the task,e.g Maths Autumn 1 Week **4** 4. Then click view assignment.
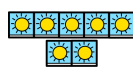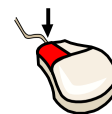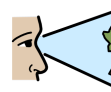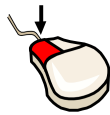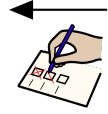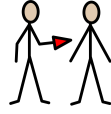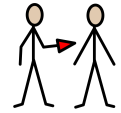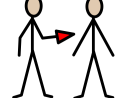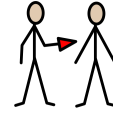
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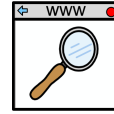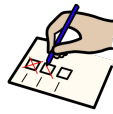8. Click on the file to open any documents attached.

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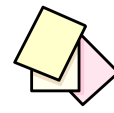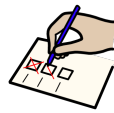9. Once you have completed the task, You can

add / create your response. This allows you to

upload a photo or file with your work. Or you can

complete your work on a Google doc. If you are

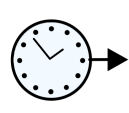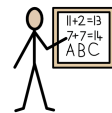completing your work on paper

or in an exercise book | please remember to write
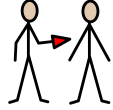
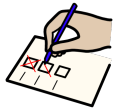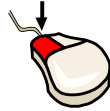the date and WALT. | Your teacher will

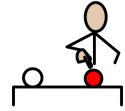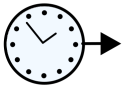mark your work when you return to school.

10

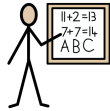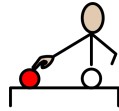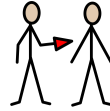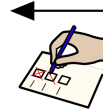10. Once completed click mark as done. This will show your teacher that you have completed
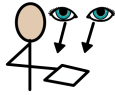
this homework task.